



## INFECTIOUS DISEASE CONTROL CONTAMINATED SHARPS INJURY REPORTING FORM

The facility where the injury occurred should complete the form and submit it to the local health authority where the facility is located. If no local health authority is appointed for this jurisdiction, submit to the regional director of the Texas Department of State Health Services (DSHS) regional office in which the facility is located. Address information for regional directors can be obtained on the DSHS webpage at <http://www.dshs.state.tx.us/regions/default.shtm>. The local health authority, acting as an agent for the Texas Department of State Health Services will receive and review the report for completeness, and submit the report to: IDEAS, Texas DSHS, 1100 West 49<sup>th</sup> Street, T-801, Austin, Texas 78756-3199. Obtain copies at [http://www.dshs.state.tx.us/idcu/health/infection\\_control/bloodborne\\_pathogens/reporting](http://www.dshs.state.tx.us/idcu/health/infection_control/bloodborne_pathogens/reporting) or from Texas Department of State Health Services regional offices.

Please complete a form for each exposure incident involving a sharp.

NOTE: If the injury occurred BEFORE the sharp was used for its original intended purpose, *do not* submit this form

<b>Facility (agency/institution) where injury occurred:</b>			
Street address (no post office box):			
City:	County:	Zip code:	
Street address of reporter if different from facility where injury occurred:			
Date:	Reporter's Name:		Reporter's e-mail:
	Reporter's Telephone:		
<b>1. Date of injury:</b>	<b>Time of injury:</b> <input type="checkbox"/> am <input type="checkbox"/> pm	<b>Age of injured:</b>	<b>Sex of injured:</b> <input type="checkbox"/> M <input type="checkbox"/> F
<b>2. Type and Brand of sharp involved (Check one box)</b>		<b>List brand name of sharp:</b>	

**Needles**

- Arterial catheter introducer needle
- Blood gas syringe
- Central line catheter needle (cardiac, etc.)
- Disposable Syringe*
- Insulin
- 20-gauge needle
- 21-gauge needle
- 22-gauge needle
- 23-gauge needle
- 24/25-gauge needle
- Tuberculin
- Drum catheter needle
- IV catheter stylet
- Needle on IV line (includes piggybacks & IV line connectors)
- Needle, not sure what kind
- Pre-filled cartridge syringe
- Spinal or epidural needle
- Suture needle
- Syringe, other type
- Unattached hypodermic needle
- Vacuum tube blood collection holder/needle
- Winged steel needle (includes butterfly, winged-set type devices)
- Other*
- Other vascular catheter needle (cardiac, etc.)
- Other non-vascular catheter needle (ophthalmology, etc.)
- Other nonsuture \_\_\_\_\_

**Surgical Instruments (or other sharp items)**

- Bone chip/chipped tooth
- Bone cutter
- Drill bit/bur
- Electro-cautery device
- Fingernails/teeth
- Huber needle
- Lancet (finger or heel stick)
- Microtome blade
- Pickups/forceps/hemostats/clamps
- Pin (fixation, guide pin)
- Pipette (plastic)
- Razor
- Retractors, skin/bone hooks
- Scalpel, disposable
- Scalpel, reusable
- Scissors
- Sharp item, not sure what kind
- Specimen/test tube (plastic)
- Staples/steel sutures
- Towel clip
- Trocar
- Vacuum tube (plastic)
- Wire (suture/fixation/guide wire)
- Other sharp \_\_\_\_\_

**Glass**

- Capillary tube
- Glass slide
- Glass item, not sure what kind
- Medication ampule/vial/IV bottle
- Pipette
- Specimen/test tube
- Vacuum tube
- Other glass item: \_\_\_\_\_

**3. Original intended use of sharp** (check one box)

- Connect IV line (intermittent IV/piggyback/IV infusion/other IV line connection)
- Contain a specimen or pharmaceutical (glass item)
- Cutting
- Dental       Extraction       Hygiene       Orthodontic       Periodontal       Restorative       Root Canal
- Dialysis
- Draw arterial blood sample...if used to draw blood was it  direct stick or  drawn from a line
- Draw venous blood sample
- Drilling
- Electrocautery
- Finger Stick/heel stick
- Heparin or saline flush
- Injection, intra-muscular/subcutaneous/intra-dermal, or other injection through the skin (syringe)
- Obtain a body fluid or tissue sample (urine/CSF/amniotic fluid/other fluid, biopsy)
- Other injection into (or aspiration from) IV injection site or IV port (syringe)
- Remove central line/porta catheter
- Start IV or set up heparin lock (IV catheter or winged set-type needle)
- Suturing     deep     skin
- Tattoo
- Unknown/not applicable
- Wiring
- Other \_\_\_\_\_

**4. When and How Injury Occurred...**

- Before (DO NOT report to DSHS)       during       after the sharp was used for its intended purpose

If the exposure occurred during or after the sharp was used, was it (check one box)

- Activating safety device
- Patient moved during the procedure
- Between steps of a multistep procedure (carrying, handling, passing/receiving syringe/instrument, etc.)
- Preparation for reuse of instrument (cleaning, sorting, disinfecting, sterilizing, etc.)
- Device malfunctioned
- Recapping
- Device pierced the side of the disposal container
- Suturing
- Disassembling device or equipment
- Use of sharps container
- Found in an inappropriate place (eg. Table, bed, linen, floor, trash)
- Unsafe practice
- Interaction with another person
- Use of IV/central line
- Laboratory procedure/process
- Other \_\_\_\_\_

**5. Did the device being used have engineered sharps injury protection?**

- A. Was the protective mechanism activated?**       yes     no     do not know
- B. Did the exposure incident occur**       before     during     after activation of the protective mechanism

**6. Was the injured person wearing gloves?**       yes     no     do not know

**7. Had the injured person completed a hepatitis B vaccination series?**       yes     no     do not know

**8. Was there a sharps container readily available for disposal of the sharp?**       yes     no  
**Did the sharps container provide a clear view of the level of contaminated sharps?**       yes     no

**9. Had the injured person received training on the exposure control plan in the 12 months prior to the incident?**       yes     no

**10. Involved body part** (check one box)     hand     arm     leg/foot     face/head/neck     torso (front or back)

**11. Job Classification of injured person (check only one box)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Aide (e.g. CAN, HHA, orderly) | <input type="checkbox"/> Firefighter               | <input type="checkbox"/> Physical therapist                |
| <input type="checkbox"/> Attending physician (MD, DO)  | <input type="checkbox"/> Food service              | <input type="checkbox"/> Phlebotomist/venipuncture/IV team |
| <input type="checkbox"/> Central supply                | <input type="checkbox"/> Hemodialysis technician   | <input type="checkbox"/> Psychiatric technician            |
| <input type="checkbox"/> Chiropractor                  | <input type="checkbox"/> Housekeeper/laundry       | <input type="checkbox"/> Public health worker              |
| <input type="checkbox"/> Clerical/administrative       | <input type="checkbox"/> Intern/resident           | <input type="checkbox"/> Radiologic technician             |
| <input type="checkbox"/> Clinical lab technician       | <input type="checkbox"/> Law enforcement officer   | <input type="checkbox"/> Registered nurse                  |
| <input type="checkbox"/> Counselor/social worker       | <input type="checkbox"/> Licensed vocational nurse | <input type="checkbox"/> Researcher                        |
| <input type="checkbox"/> CRNA/NP                       | <input type="checkbox"/> Maintenance staff         | <input type="checkbox"/> Respiratory therapist/technician  |
| <input type="checkbox"/> Dentist                       | <input type="checkbox"/> Medical student           | <input type="checkbox"/> Safety/security                   |
| <input type="checkbox"/> Dental assistant/technician   | <input type="checkbox"/> Morgue tech/autopsy tech  | <input type="checkbox"/> School personnel (not nurse)      |
| <input type="checkbox"/> Dental hygienist              | <input type="checkbox"/> Nurse midwife             | <input type="checkbox"/> Transport/messenger               |
| <input type="checkbox"/> Dental student                | <input type="checkbox"/> Nursing student           | <input type="checkbox"/> Volunteer                         |
| <input type="checkbox"/> Dietician                     | <input type="checkbox"/> OR/surgical technician    | <input type="checkbox"/> Other _____                       |
| <input type="checkbox"/> EMT/ paramedic                | <input type="checkbox"/> Pharmacist                |  |
| <input type="checkbox"/> Fellow                        | <input type="checkbox"/> Physician assistant       |  |

**12. Employment Status of Injured Person (check one box)**

- Employee     Student     Contractor/contract employee     Volunteer     Other \_\_\_\_\_

If not directly employed by reporter, name the employer/service/agency/school: \_\_\_\_\_

**13. Location/Facility/Agency in which sharps injury occurred (check one box)**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Blood bank/center/mobile | <input type="checkbox"/> Home health                    | <input type="checkbox"/> Outpatient treatment (e.g. dialysis, infusion therapy) |
| <input type="checkbox"/> Clinic                   | <input type="checkbox"/> Hospital                       | <input type="checkbox"/> Residential facility (e.g. MHMR, shelter)              |
| <input type="checkbox"/> Correctional facility    | <input type="checkbox"/> Laboratory (freestanding)      | <input type="checkbox"/> School/college   |
| <input type="checkbox"/> Dental facility          | <input type="checkbox"/> Medical examiner office/morgue | <input type="checkbox"/> Other _____  |
| <input type="checkbox"/> EMS/Fire/Police          |   |   |

**14. Work Area where Sharps Injury Occurred (check one box)**

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Ambulance                | <input type="checkbox"/> Emergency department                  | <input type="checkbox"/> Laboratory                | <input type="checkbox"/> Pre-op or PACU                      |
| <input type="checkbox"/> Autopsy/pathology        | <input type="checkbox"/> Endoscopy/bronchoscopy/<br>cystoscopy | <input type="checkbox"/> L & D/Gynecology unit     | <input type="checkbox"/> Procedure room                      |
| <input type="checkbox"/> Blood bank center/mobile | <input type="checkbox"/> Field (non EMS)                       | <input type="checkbox"/> Medical/Outpatient clinic | <input type="checkbox"/> Rescue setting (non ER)             |
| <input type="checkbox"/> Central supply           | <input type="checkbox"/> Floor (not patient room)              | <input type="checkbox"/> Medical/surgical unit     | <input type="checkbox"/> Radiology department                |
| <input type="checkbox"/> Critical care unit       | <input type="checkbox"/> Home                                  | <input type="checkbox"/> Nursery                   | <input type="checkbox"/> Seclusion room/psychiatric unit     |
| <input type="checkbox"/> Dental clinic            | <input type="checkbox"/> Infirmary                             | <input type="checkbox"/> Patient/resident room     | <input type="checkbox"/> Service/Utility area (e.g. laundry) |
| <input type="checkbox"/> Dialysis room/center     | <input type="checkbox"/> Jail unit                             | <input type="checkbox"/> Pediatrics                | <input type="checkbox"/> Surgery/operating room              |
|   |  |  | <input type="checkbox"/> Other _____                         |

**COMMENTS:**