Texas A&M University-Corpus Christi
Environmental, Health & Safety Committee
Minutes
Wednesday, January 20, 2010
University Center – Tejas Room 106 C

Members Present:
Roy Coons, Chair   Lindsey W. Keller
Carla Berkich   Ralph McFarland
Mark Bohling   Joanna Mott
Steve Dial   Karen Murray
Alan Gutierrez   Jill Underbrink
Jan Haswell
Kelly Jenschke

Members Absent:
Gretchen Arnold, Art Bayarena, Mary Canales, Amanda Drum, Laurence Fischbach, Jody Nelsen, Brien Nicolau, Cindy Roper, Michael Williamson

Guests:
Rachel Cox, Thuy Fleming, Rick Reyes (for J.R. Sanders), Fran Trevino

I. Call to Order:
Roy D. Coons, Chair called the Meeting to order at 3:00 pm. Introduction of members.

II. Approve Minutes:
Coons requested a motion to approve the Minutes from the December 16, 2009 meeting. Corrections to be made were noted by Kelly Jenschke: date to read December 16, 2009 (not October 21, 2009); and, Jan Haswell: to read College of Liberal Arts (not College of Arts & Humanities). Jan Haswell motioned to approve the corrected minutes and was seconded by Karen Murray.

III. Old Business
a. Student Safety Training -
Coons stated that Thuy Fleming, Safety Specialist has been working with Anthony Hess and Michael Rendon on student safety and laboratory training. Coons spoke to Gary Jackson, System Risk Management on how often should a student have safety training. Currently, students take training with each lab. How would once a year training work for our campus? Joanna Mott says that it depends on how the training is set up. We need to figure out how to have students sign up for the training as it is a no credit/no cost action. Coons will contact TAMUK and inquire as to how they are set up. Next week the Risk Management Safety Council will meet and all campuses will be involved in the meeting. Coons will inquire as to how it is being done. The College of Liberal Arts has a unique situation with a need for specialized training for their classes/labs, ceramics, metal, paint, etc. Student Safety training is an audit point.

b. Safety Walks -
Coons – Safety Walks will continue inside and outside of our campus buildings.

IV. New Business
a. Safety Walk Review- University Center -
Coons asked for findings from the individual participants conducting a Safety Walk in and around University Center. Jill Underbrink – northside-bushes need to be trimmed down to a 2 foot level; Westside – oleanders need to be trimmed down, restricts visibility; mesquite trees along the sidewalk hang over the sidewalk and cause a hazard. Code Blue Box # 12 – light not operating properly and speaker not audible by PD dispatch; trashcan is a trip hazard; two hose bibs open – not locked; sidewalk trip hazard by newspaper stand; on the backside – sidewalk low near the spine entrance, trip hazard from the dip. Rachel Cox – uneven areas in sunken sidewalk and service entrance; Mark Bohling - exposed rebar; 1-2 electric plugs not covered, exposed light fixtures, rail on stairs found to be loose, cart parking area – trees extending onto sidewalk. Rick Reyes – sidewalk ramp behind University Center, near cart parking area will paint with yellow ADA slip resistant paint. Alan Gutierrez recommended the bushes be brought down to grade or remove oleanders and replace with ground cover. Three crosswalks are within 50 feet of the area. The back side is not used much, but more people will be using it as we get into the semester.
Corrective Work Orders will be submitted to reflect the Committee recommendations. The Committee will meet at Housing on February 23 at 5:00 pm for a Safety Walk. Refreshments will be served in the Recreation Room for our meeting.

b. Cart Violation Notification –
Coons stated that E,H&S will be enforcing the University Rule for Utility Carts by issuing a cart operator a notice of violation. Jill Underbrink stated that the Housing carts are not numbered. Underbrink will ensure that Camden utility carts and operators comply with the University rule. Gutierrez requested the “Notice of Violation” document be made available to UPD so they could assist with enforcement. Gutierrez questioned how we will be consistent in enforcing parking, improper use, and smoking in carts. Coons stated that cart parking is marked by a green curb, as for the smoking issue, carts are considered University vehicles. Coons will review the cart policy to ensure that the use of carts by contractors is addressed.

V. Announcements
Rick Reyes asked for volunteers for the Homecoming picnic and parade the first week in February. Contact Stephanie Box.

Coons announced Environmental, Health & Safety will be hosting the A&M System Risk Management Safety Council on January 28, 2010 and invited the committee members to attend the meeting.

VI. Adjournment
Coons asked for a motion to adjourn. Kelly Jenschke motioned and was seconded by Jill Underbrink. Meeting adjourned at 3:50 pm. The next Safety Walk is scheduled for Tuesday, February 23, 2010. Participants will meet in the Recreation Center at Camden, next door to the Club House. Refreshments will be provided. The meeting will follow.

Submitted by: Fran Trevino, Secretary, ex-officio – January 21, 2010.