Texas A&M University – Corpus Christi  
Environmental, Health & Safety Committee  
Minutes for the Meeting of  
Wednesday, June 1st, 2011

Members Present:
Roy Coons, Chair  
Carla Berkich  
Mark Nash  
Mary Canales  
Amanda Drum  
Joanna Mott  
Judy Harral  
Mark Bohling  
Ralph McFarland  
Karen Murray  
Alan Gutierrez  
Cindy Roper

Members Absent:
Art Bayarena, Rachel Cox, Valrie Chambers, Ed Eiland, Steve Dial, Jan Haswell, Lindsey Keller, Jody Nelsen, Brien Nicolau, James Sanders, Jill Underbrink, Michael S. Williamson

Non-Voting Members/Guests Present:
Nathaniel C. Galvan

I. Call to Order:
Roy Coons, Chair, calls meeting to order 2:05PM. Introductions made.

II. Approve Minutes:
Chair requests motion to approve minutes. Ralph McFarland motioned, Karen Murray seconded, Unanimous vote, minutes approved.

III. Old Business:
   a. System Internal Audit – Audit Concerns –
Chair stated issues address by auditors were training and standard operating procedures. Faculty were not receiving adequate training, from Train Traq or otherwise. The Chemical Storage Facility had no Standard Operating Procedures for the removal, use, and storage of hazardous materials.

Chief of Police stated auditor’s main area of concern for the University Police Department was the Clary Report, but stated, “... overall, the audit went well”.

   b. Evac-U-Chairs / Evac-U-Tracs
Area of Concern: Should Evac-U-Chairs be given to the Private Student Housing?

10 new Evac-U-Tracs to be installed around campus; all campus buildings to be fitted with an Evac-U-Trac.
IV. New Business:
   a. Hurricane Season
      June 1st – November 30th
      Hurricane Awareness Meeting to be held June 2nd @ 9AM in S&T 104
      UPD: Re-population of campus based on Tiers, most of the campus’ population is not on the top 3 tiers to re-populate. The campus is lagging behind on state initiative, waiting for city of corpus to approve their plan in order for the campus to ensure our plan is compliant with the city.

   b. Training / Train Traq
      ICS Emergency Management Training for all members of Emergency Management, Incident Command Structure. Training is to be completed through Train Traq and FEMA.

   c. Quick Response Guide – Reprint
      QRG reprint was on tentative hold to allow for New Federal Threat Level Chart and the creation of a new section for an Active Shooter Incident. Cost $3 per. “Islander Emergencies”

V. Announcements
   Nursing Lab: New machinery in labs to view unborn babies in womb.
   Library: Orientation on 6-2-11, Annual Emergency Preparedness Drills.
   HR: 2010 Incidents 76 to workmen’s comp, 27 to risk management; 2011, so far 59 to workman’s comp, 22 to risk management. HR to provide Workman’s Comp training.
   Athletics: Tennis Center to open in June.
   UPD: Parking Garage tentative schedule of completion to be ready for the Fall semester.

VI. Adjournment

Adjourned at 3:05PM

Submitted by: Nathaniel C. Galvan, Environmental Specialist – June 8th, 2011