Members Present:
Roy Coons, Chair  
Carla Berkich  
Mark Bohling  
Mary Canales  
Valrie Chambers  
Rachel Cox  
Amanda Drum  

Alan Gutierrez  
Jan Haswell  
Lindsey Keller  
Ralph McFarland  
Joe Miller  
Karen Murray  
Cindy Roper

Members Absent:
Art Bayarena, Mark Nash, Brien Nicolau, Jill Underbrink

Non-Voting Members/Guests Present:
Thuy Fleming, Nathaniel C. Galvan, Shelby Stuart

I. Call to Order:
Roy Coons, Chair, calls meeting to order 3:03 PM.

II. Approve Minutes:
Chair requests motion to approve the June 1, 2011 meeting minutes. Joe Miller motioned, a second motion was made. Unanimous vote, minutes approved.

III. Old Business:
   a. Training / Train Traq –
      Discussion on the safety training for faculty/staff available on Train Traq.

   b. Evac-U-Chairs / Evac-U-Tracs
      10 new Evac-U-Tracs are in the process of installation in buildings throughout campus; all campus buildings to be fitted with an Evac-U-Trac.
IV. New Business:
   a. Utility Cart Policy & Procedures
Chair requested volunteers for the formation of a Sub Committee to review the Utility cart Policy & Procedures. Members are Mark Bohling, Alan Gutierrez, Mark Nash and (non-members, Luis Fonseca, Central Receiving Department, Kris Rios, Telecommunications)

   b. E,H&S Audit Points
Still waiting for one aspect to be completed - the Chemical Safety and Security.

c. Haz Com Program update to include Work Area Specific Training
Faculty training for Hazardous Communication is available.

d. Update on AED / locations on Campus
24 AED’s on campus and 2 off campus. Three more to be installed.

V. Announcements
Skateboard Sub Committee formed and members are Amanda Drum - Chair, Alan Gutierrez, Ralph McFarland, Cindy Roper and Roy Coons. The Sub Committee will meet in November to look into limiting skateboard use or reduce speed.

Fire Alarms – evening alarms will also be conducted this semester due to low availability of UPD and Facilities Services personnel during the day.

National Night Out, to be held on Tuesday, October 4, 2011.

STD Screening Program: Free STD Clinic for students or staff on September 29th from 12 noon to 4:00 pm. Various testing and educational consultations available.

VI. Adjournment
Adjourned at 4:02 pm.

Submitted by: Nathaniel C. Galvan, Environmental Specialist – September 15, 2011