Environmental, Health & Safety Committee Meeting  
Tuesday, May 28, 2013 – 3:00 pm – 4:00 pm  
O’Connor-Buckley Conference 363

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Present: Roy Coons, Rick Reyes, Stephen Baxter, Christine Allman, William Villanueva, Jill Underbrink, Alan Gutierrez, Joe Miller, Cindy Roper, Carla Berkich, Karen Murray, Ralph McFarland, Mark Bohling

Guests: Sara Ussery, Lori Alvarez

I. **Call to order:**
Roy Coons called the meeting to order at 3:03 pm. No official minutes taken for the February 27th meeting. No quorum.

II. **Old Business:**
1. New Utility Cart Training program for SSC employees. Committee expresses concern on how to handle violations for SSC employees and contractors. How will they be held accountable? Gutierrez suggests having a facilities services representative on the committee and voicing concerns to Kathy Funk-Baxter.

2. Safety Hazard, Dolphin curve-This is a safety concern for utility carts; visibility is minimal when the parking lot is full. Due to renovation of the University Center, Dolphin Lane parking lot will be closed to accommodate contractor equipment and supplies.

III. **New Business:**
1. The committee members introduced themselves. Coons welcomes our newest member, Christine Allman, to the Environmental, Health and Safety Committee.

2. Coons introduces Sara Ussery as the new Safety specialist for the Environmental, Health & Safety Department.

3. Storm Ready- TAMUCC has been recognized as a Storm Ready campus by the National Weather Service and StormReady Advisory Board. The following criteria has to be met:
   - Published hurricane plan
   - Hurricane drills
   - 100 people required to participate in Storm Spotter training
   - NOAA weather radios on campus
   - Have EOC and 24 hr. dispatch center
Coons reminds the committee of the upcoming Emergency Management Drill on June 11 and encourages departments to have a plan in place for their areas. Berkich suggests allowing students to participate in drill. Gutierrez reminds members they can take the “Shots Fired” training on Train Traq.

IV. **Announcements/Adjournments**

Underbrink- move-in date for Camden is August 29th.

Miller- summer camps will begin June 3rd and over 1200 students will be on campus throughout the summer.

Bohling- completion of the soccer field is schedule for June 8, with the first game in August.

Roper- Library will be having their hurricane drill on May 31 from 8:00-12:00pm.

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Meeting was adjourned at 4:11p.m., and the motion was seconded by Miller. Next meeting is scheduled for September 18th.